

LOXLEY PARISH COUNCIL

Minutes of the Meeting Held at Loxley School on 7th December 2015 at 19:30

Present: G Jones (Chairman), P Gregory-Hood, D Sutherland, M Garcia,
K Osborne

In Attendance: R D Armstrong (Clerk), P Seccombe (District Councillor)

1. Record of members present

2. To receive apologies and approve reasons for absence

Apologies were received and approved from I Seccombe.

3. Declaration of interests in any item on the agenda

Councillors were reminded that they are required to disclose an interest in any item on the Agenda.

4. To approve the minutes of the Parish Council meeting held on 26th October 2015

The Minutes of the meeting held on 26th October 2015 were read and approved as a correct record.

5. To receive any questions or representations from the public

There were no members of the public present at the meeting.

6. Matters arising from the minutes of the last meeting not covered in the agenda.

There were no matters arising.

7. To consider potential candidates to fill a councillor vacancy by co-option

Two candidates responded to the flyer distributed to all households in the parish to fill the casual vacancy and they joined members for an informal discussion to understand their motivation for wishing to join the Council. A third candidate was unable to attend and will be asked to meet with members on a later date.

8. Emergency planning group

G Jones requested a copy of the emergency plan template which the Clerk will provide.

9. Tree Survey

The Clerk reported that the tree survey had been carried out and that a report would be provided in due course. An annual accrual has been made in the proposed budget for 2016/17 to allow for a three year program of prioritised maintenance.

Initials _____ G Jones (Chairman)

10. Clerk's Report

Finance

The Clerk reported that on 7th December 2015, the Parish had reconciled cash funds of £34,356.25 held with Lloyds Bank.

Payments to be Approved

The following payments (including VAT) were approved :

Thomas Fox Landscaping	Grass mowing	24.00
HAGS-SMP	Playground equipment	5111.52

Retrospective confirmation of payments

There were no payments requiring retrospective confirmation.

A resolution to approve the payments was proposed by P Gregory-Hood and seconded by K Osborne and passed unanimously.

11. Annual budget

The Clerk presented a draft budget for the financial year 2016/17 which was modified to reflect a lower provision for the Neighbourhood Development Plan. The budget will be presented to the next meeting for approval.

12. Community Forum

The Community Forum scheduled to take place on 1 December 2015 was been replaced with the *Spotlight on our Communities* event on 2 December 2015.

The next Forum will be held on 1 March 2016 and will be attended by K Osborne and M Garcia.

13. Planning

Planning Applications

The following planning applications have been withdrawn :

15/03841/FUL 3 Hill Top, Loxley

Neighbourhood Development Plan

A meeting of the NDP group was held on 23 November 2015 and was well attended. G Jones updated the meeting on developments and decisions taken at this meeting, following the approval given to prepare a Neighbourhood Plan Area Application for Loxley, which has now been drafted. A resolution to approve the draft application was proposed by G Jones and seconded by P Gregory-Hood and passed unanimously. An initial public meeting is to be held on 22 February 2016.

Initials _____ G Jones (Chairman)

Core Strategy

P Seccombe reported progress with the Core Strategy and confirmed that hearing sessions would take place in January 2016 to consider updates to the Strategy. **Playing Field and Playground**

14. Report of the Playing Field & Playground Group

M Garcia reported that the equipment for the playground upgrade had been installed to a satisfactory standard on 4 November 2015.

M Garcia reported that the wooden surfaces of the play equipment represented a slip hazard and that appropriate signs were being considered to warn parents of the risks.

15. Traffic Issues

D Brazendale will chair the Traffic Issues Group and the next meeting will take place in early 2016.

K Osborne reported that West Mercia Police had agreed that the signs restricting vehicles with an axle weight over 7.5 tons from entering Loxley were inadequate. Warwickshire County Council have been asked to agree to additional signs and their response is awaited. The replacement village direction sign has been installed on the village green.

G Jones reported that work to implement the traffic calming project at the junction of Goldicote Road and Manor Lane had begun, although Warwickshire County Council had not provided a timescale for completion of all elements of the project.

16. Lengthsman Scheme

The Clerk will attend a meeting hosted by Wellesbourne & Walton Parish Council on 10th December to discuss progress with the Lengthsman Scheme which has been piloted by Warwickshire County Council.

17. Wellesbourne Airfield

P Gregory-Hood has been in contact with the management of the airfield. The site has not been sold to a third party and there are no plans for it to cease to operate as a CAA approved airfield. Aircraft movements have diminished considerably in the period since the economic downturn.

18. Correspondence

All relevant correspondence received since the last meeting has been forwarded to members by email.

19. Any Other Business

D Sutherland reported that the defibrillator could be sited on Loxley School premises. An item will be added to the agenda for the next meeting to fully discuss progress with the project.

The Clerk reported that an application had been received by Warwickshire County Council to de-register Loxley Farm as a Village Green under the terms of the Commons Act 2006. A discussion took place and it was agreed that further views would be sought on the matter.

Initials _____ G Jones (Chairman)

20. Date of Next Meeting

The next meeting of the Parish Council will take place on Monday 18th January 2016 at 19:30 at Loxley School.

The meeting closed at 21:20.

Signed: _____ G Jones (Chairman) Date: _____