

LOXLEY PARISH COUNCIL

Minutes of the Meeting Held at Loxley School on 26th October 2015 at 19:30

Present: G Jones (Chairman), P Gregory-Hood, D Sutherland, M Garcia

In Attendance: R D Armstrong (Clerk), P Seccombe (District Councillor)

Members of the Public M Buckingham, M Swinbourne

1. Record of members present

2. To receive apologies and approve reasons for absence

Apologies were received and approved from K Osborne.

3. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests

Councillors were reminded that they are required to disclose an interest in any item on the Agenda.

4. To approve the minutes of the Parish Council meeting held on 7th September 2015

The Minutes of the meeting held on 7th September 2015 were read and approved as a correct record.

5. To receive any questions or representations from the public

M Buckingham asked whether progress had been made in installing a defibrillator in the village. D Sutherland responded that the proposed installation at The Fox had been prevented from moving forward due to the change of management at the premises. An alternative site was being researched and would be reported to the Council in due course.

6. Matters Arising

7. To consider potential candidates to fill a councillor vacancy by co-option

G Jones reported that three potential candidates had been approached. One person was unable to devote the necessary time to the role and the remaining two were interested. The Clerk will invite extend an invitation to the remaining candidates to attend the next meeting of the Council.

8. Blue Lane Parking Area

Monitoring of the parking area continues and all incidents of litter or fly tipping are being noted by K Osborne. The item will be removed from the agenda until there is anything to report.

9. Emergency Planning Group

P Gregory-Hood reported that the Emergency Plan template had been updated and requested that a copy of the plan be distributed to members of the council. The Clerk agreed to undertake this action.

10. Environmental Planning Group

G Jones requested that this item be removed from the agenda of the next meeting and be reinstated when required in the future.

11. Tree Survey

The Clerk reported that no progress had been made with the tree survey and that Colin Sheasby had failed to return calls requesting an update. A further attempt will be made to make contact before considering the selection of a new contractor to undertake this work.

12. Clerk's Report

Finance

The Clerk reported that on 31 August 2015, the Parish had reconciled cash funds of £35,483.82 held with Lloyds Bank.

Payments to be Approved

The following payments were approved :

Thomas Fox Landscaping	Grass mowing	264.00
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R Mole	Strimming & cutting hedges	30.00
R D Armstrong	Clerk's salary	500.00

Retrospective confirmation of payments

There were no payments requiring retrospective confirmation.

The Clerk requested approval for the following expenditure :

- Membership of the Society of Local Council Clerks - joining fee £5.00 and annual subscription £65.00
- Purchase of the publication *Local Council Finance* at a cost of £25.00
- Coaching fees to relating to the CiLCA qualification up to a maximum of £100.00

A resolution to approve the expenditure was proposed by P Gregory-Hood and seconded by M Garcia and passed unanimously.

13. Community Forum

The Community Forum scheduled to take place on 1 December 2015 has been replaced with the *Spotlight on our Communities* event on 2 December 2015. This promises to be a useful meeting to attend and at least one representative of LPC should attend.

The next Community Forum will take place on 1 March 2016 and will be attended by K Osborne and M Garcia.

14. Planning

Planning Applications

The following planning consents have been granted :

15/02910/FUL	Meadow View, Loxley
15/03092/FUL	Stonecroft, Loxley

The Clerk reported that the comments submitted to the planners in respect of application 15/03092/FUL had been largely ignored in the conditions imposed in the planning consent.

P Secombe advised that LPC has the power to have applications referred to the relevant planning committee if it so requests.

Neighbourhood Development Plan

A meeting of the NDP group was held on 12 October 2015 and was well attended. Matthew Neal from SDC was invited to offer advice in the preparation of the plan. Jonathan Baker, Ian Davidson and Peter Morris will rotate chairmanship of group meetings.

Members were requested to approve the preparation of an application to Stratford District Council to define the boundaries of the Loxley Neighbourhood Development Plan. A resolution to approve the preparation of the application was proposed by G Jones and seconded by P Gregory-Hood and passed unanimously.

15. Playing Field and Playground

Report of the Playing Field & Playground Group

M Garcia reported that the equipment for the playground upgrade is scheduled to be installed on 4 November 2015. The equipment supplier, HAGS-SMP, will be asked by the Clerk to provide a plan showing the locations of each item of equipment which will be reviewed by the group.

Different types of safety surface are being considered for the playground, but all require maintenance in order that they are kept in the best condition. In view of the availability of bark chips at low cost to the Council, this may be the most cost effective surface available.

Progress report concerning issues highlighted in the playground inspection report

A report will be provided to the next meeting of the Council.

16. Traffic Issues Group

D Brazendale has agreed to chair this group and will be asked to provide a group progress report prior to each Council meeting.

K Osborne reported in writing that his investigation into the signage preventing vehicles above 7.5 tons from accessing the village was ongoing and that the police were assisting. No progress has been made in providing weight restriction signs on Loxley Lane.

17. Lengthsman Scheme

G Jones reported that he and the Clerk had attended a meeting hosted by Wellesbourne & Walton Parish Council to discuss the Lengthsman Scheme being piloted by Warwickshire County Council.

The scheme involves councils engaging a locally employed person to carry out highway maintenance tasks identified by the local community as important. The work may be expanded to tackle other small-scale maintenance work, either directly or jointly with the local community and the partners involved.

A resolution to approve an ongoing partnership with other local councils to develop the Lengthsman Scheme was proposed by G Jones and seconded by D Sutherland and passed unanimously.

18. Correspondence

All relevant correspondence received since the last meeting has been forwarded to members by email.

19. Any Other Business

D Sutherland reported that The Fox was no longer considered to be a suitable site for the defibrillator due to the erratic nature of the electricity supply. An item will be added to the agenda for the next meeting to fully discuss progress with the project.

P Gregory-Hood requested that an item be added to the agenda of the next meeting to discuss the airfield.

20. Date of Next Meeting

The next meeting of the Parish Council will take place on Monday 7 December 2015 at 19:30 at Loxley School.

The meeting closed at 21:25.