

LOXLEY PARISH COUNCIL

MINUTES OF MEETING HELD AT LOXLEY SCHOOL ON 7 SEPTEMBER 2015 AT 7:30 PM

PRESENT: G Jones (Chairman), P Gregory-Hood, K Osborne, M Garcia

IN ATTENDANCE: R D Armstrong (Clerk)

1. Apologies

Apologies were received from D Sutherland, I Seccombe and P Seccombe.

2. Disclosure Of Interests In Any Item On The Agenda

Councillors were reminded that they are required to disclose an interest in any item on the Agenda.

3. Minutes Of The Last Meeting

The Minutes of the meeting held on 6 July 2015 were read and approved as a correct record.

4. Matters Arising

4.1 Blue Lane Parking Area

Monitoring of the parking area continues and all incidents of litter or fly tipping are being noted by K Osborne. The situation has neither improved nor deteriorated since the last meeting.

4.2 Emergency Planning Group

No progress has been made in updating the Emergency Plan to the new template. A meeting to progress this activity will take place on 14 September 2015.

4.3 Environmental Planning Group

G Jones suggested that a group be established and the terms of reference be agreed at a future meeting.

4.4 Tree Survey

The Clerk reported that the survey will be carried out at the end of September and that he will accompany Colin Sheasby to identify all trees which fall under the responsibility of the Council. The survey report should be available to the next meeting.

5. Clerk's Report

5.1 Finance

The Clerk reported that on 31 August 2015, the Parish had reconciled cash funds of £32,492.11 held with Lloyds Bank.

5.2 Payments to be Approved

The following payments were approved :

Grant Thornton	Audit fee	120.00
Thomas Fox Landscaping	Grass mowing	264.00
The Information Commissioner	Data protection registration	35.00
Warwickshire Training Partnership	CiLCA training event	10.00

6. Community Forum

The Community Forum will meet on the following dates and members agreed to attend as indicated :

15 September 2015	K Osborne & D Sutherland
1 December 2015	P Gregory-Hood
1 March 2016	K Osborne & M Garcia

7. Planning

7.1 Planning Applications

An application for the extension and alteration of an existing garage at Meadow View, Loxley has been received. The meeting agreed that the application should be supported by the Council.

An application for a single storey extension to the rear and side of Stonecroft, Loxley Road, Loxley has been received. The meeting agreed that the Clerk should arrange for members to visit the site on either 12th or 13th September.

7.2 Neighbourhood Development Plan

G Jones reported that the next meeting of the full group will take place on 21 September 2015. A leader for the group has yet to be identified.

8. Playing Field and Playground

The Clerk reported that the equipment for the playground upgrade had been ordered and that a soil contamination declaration was required. K Osborne proposed that this be completed by the Clerk and this was seconded by M Garcia.

The Clerk suggested that a Playing Field group should be established and M Garcia agreed to form this group with D Sutherland. The group will assume responsibility for projects involving the playing field and playground, together with the maintenance issues arising from the annual playground inspection.

G Jones reported that several members of the community had indicated their willingness to participate in the maintenance of the playground. A list of these names will be provided to the group.

9. Traffic Issues

G Jones outlined the details of initial traffic calming project submitted by WCC. P Gregory-Hood proposed that the project be approved on the condition that detailed cost estimates would be provided in due course and this was seconded by M Garcia.

G Jones reported that interest had been expressed in a WCC project which provides funding for road traffic safety measures near schools.

K Osborne reported that he had investigated the signage preventing vehicles above 7.5 tons from accessing the village other than for access to properties. There are no weight restriction signs on Loxley Lane which joins Stratford Road with Loxley Road. G Morris from County Highways has been approached about this issue and will assign a team member to investigate.

K Osborne has also approached Warwickshire and West Mercia Police to better understand the correct procedure for reporting vehicles which fail to observe the weight restrictions.

A resident has contacted K Osborne to complain that the closure of the Loxley Road while underground pipe works were undertaken had not been discussed with the Council and would impact residents in the form of increased journey times, inconvenience and cost.

The Clerk was asked to contact County Highways to understand the procedure which has been followed in granting a temporary closure order for the closure of the road.

10. Correspondence

All relevant correspondence received since the last meeting has been forwarded to members by email.

11. Any Other Business

The Clerk reported that P Jennings has tendered his resignation from the Council with effect from 5 September 2015. The resignation has been reported to Democratic Services at SDC and an appropriate notice has been displayed on the notice board. In the event that an election is not required, the Council may fill the vacancy by co-option.

12. Date of Next Meeting

The next meeting of the Parish Council will take place on Monday 26 October 2015 at 19:30 at Loxley School.

The meeting closed at 21:20.