

# **LOXLEY PARISH COUNCIL**

## **MINUTES OF MEETING HELD AT LOXLEY SCHOOL ON 22 SEPTEMBER 2014 AT 7:30 PM**

**PRESENT:** G Jones (Chairman), D Sutherland, K Osborne, P Gregory-Hood and I Seccombe

**IN ATTENDANCE:** R D Armstrong (Clerk)

### **1. APOLOGIES**

Apologies were received from P Jennings.

### **2. DISCLOSURE OF INTERESTS IN ANY ITEM ON THE AGENDA**

Councillors were reminded that they are required to disclose an interest in any item on the Agenda.

### **3. MINUTES OF THE LAST MEETING**

The Minutes of the meeting held on 7 July 2014 were read and approved as a correct record.

### **4. MATTERS ARISING**

#### **4.1 Traffic Calming**

The Clerk reported that no further progress had been made with the project. Carolyn Burrows, the engineering team leader from Traffic & Road Safety at Warwickshire County Council has been unable to assign an engineer to the project at present.

#### **4.2 Blue Lane Parking Area**

The Clerk reported that Alderminster Parish Council had asked LPC to wait until the agreed monitoring period had expired before making a decision concerning a litter bin. K Osborne agreed to take over the monitoring of the parking area. The Clerk will write to Jeff Morris at County Highways to ask if any help can be offered by WCC with this problem.

#### **4.3 Hilltop**

The Clerk reported that Loxley School had contacted the Council to express concern about the proposed sale of the parking area outside numbers 1-7 Hilltop in Loxley to residents by the Orbit Housing Association. Jeff Morris at County Highways has been asked to help by researching the ownership of the land in question.

## **5. FINANCE**

### **5.1 Clerk's Report**

The Clerk reported that on 2 June 2014, the Parish had reconciled cash funds of £32135.27 held with Lloyds TSB Bank.

The following payments were approved :

Thomas Fox Landscaping	Grass Mowing	£264.00
R D Armstrong	Padlocks	£10.40

### **5.2 Retrospective Confirmation of Payments**

The Council confirmed retrospectively the following payments that had been made since the last meeting :

R D Armstrong	Stationery	£16.15
P Jennings	Paint & materials	£53.96
Thomas Fox Landscaping	Grass mowing	£264.00
WALC	Publications	£56.25
The Information Commissioner	Data protection registration	£35.00

### **5.3 Financial Regulations**

The revised Financial Regulations based on the model regulations published by NALC on 8 April 2014 were considered by members. K Osborne proposed that the revised regulations should be adopted. This proposal was seconded by G Jones and agreed unanimously.

## **6. Community Forum**

P Gregory-Hood reported on the Shipston Community Forum which was held on 9 September 2014.

The Forum will meet on the following date and members agreed to attend as indicated :

Tuesday 10 March 2014                      St Modwens Community Centre                      K Osborne & G Jones

## **7. Housing Needs Survey**

G Jones reported that Warwickshire Rural Communities Council had been advised of the preferred sites for affordable housing in the village. Sarah Brooke-Taylor of WRCC will visit the sites and report to the Council on their suitability for development.

## 8. Planning

### 8.1 Planning Applications

The Clerk informed the meeting that the following planning applications had been received :

14/01586/FUL	Home Farm, Loxley
14/01262/FUL	Stonecroft, Stratford Road, Loxley
14/02310/TPO	Glebe Farm, Stratford Road, Loxley
14/02224/FUL	Home Farm, Loxley
14/02382/FUL	Loxley Farm, Stratford Road, Loxley
14/02388/LBC	Loxley Farm, Stratford Road, Loxley
14/02488/TPO	Glebe Farm, Stratford Road, Loxley

G Jones proposed that no representation be made in respect of all applications. The proposal was seconded by K Osborne and passed unanimously.

### 8.2 Neighbourhood Development Plan

G Jones announced that an initial meeting of the Neighbourhood Development Plan team was being arranged to discuss the formulation of a plan. The meeting would be chaired by G Jones and supported by a team of volunteers who had offered their services to the Council. The findings of the team will be submitted to the Council and considered for adoption.

## 9. Playing Field and Playground

D Sutherland reported that she had undertaken a study of the village children likely to use the playing field and playground, with the following results :

Age Group	Loxley	Loxley Park
Under 2 years	2	2
5-11 years	7-8	3
11-16 years	7	4

The children residing in Loxley Park do not use the Loxley playing field or playground. The meeting agreed that children from the 5-11 age group should be invited to discuss the facilities which they would like to be made available. D Sutherland will arrange this and report the outcome to the next meeting.

The Clerk reported that the grass cutting contractor had advised that the playground was becoming overgrown with weeds and had offered to provide a quotation to treat the problem. When the quotation is received, it will be circulated for consideration by members.

## 10. Correspondence

The following correspondence has been received since the last meeting :

R Mole	Strimming of weeds on footpath behind Barracks Green
David Lock Associates	Request for meeting concerning Wellesbourne Airfield development
Stratford District Council	Review of polling districts and polling places
WALC	Schedule of upcoming events
BOC	Purchase of defibrillator

## **11. Any Other Business**

K Osborne expressed concern that WCC had failed to provide a replacement for the road sign which was damaged last year. I Seccombe agreed to follow the matter up with Paul Cowley from WCC.

## **12. Date of Next Meeting**

The next meeting of the Parish Council will take place on Monday 27 October 2014 at 7:30 pm at Loxley School.

The meeting closed at 21:45.