



LOXLEY PARISH

NEIGHBOURHOOD DEVELOPMENT PLAN

— COMMUNITY GUIDING GROWTH —

2011 - 2031

CONSULTATION STATEMENT

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1.0 Introduction

This Consultation Statement has been prepared in support of Loxley Parish Council's submission of its Neighbourhood Development Plan (NDP) to the Local Planning Authority (LPA). It has been prepared with the aim of fulfilling the legal obligations of the Neighbourhood Planning Regulations 2012, which are set out below.

Legislative Basis

Section 15 (2) of Part 5 of the Regulations sets out that a Consultation Statement should be a document containing the following:

- a) Details of the persons and bodies who were consulted about the proposed NDP
- b) Explanation of how they were consulted
- c) Summary of the main issues and concerns raised by those consulted
- d) Description of how these issues and concerns were considered and, where relevant, addressed in the proposed neighbourhood development plan.

An extensive level of consultation, both with the community and statutory bodies, has been undertaken by the Loxley Neighbourhood Plan Steering Group (SG) and the Parish Council, the details of which are set out below.

The submission plan includes:

- Details of householder questionnaires and results
- Details of public consultation events and responses
- Details of local engagement and communication throughout the development of the Neighbourhood Plan
- Details of the consultation on the Neighbourhood Plan, responses and how these have been addressed in the final submission version of the plan.

The Loxley NDP takes into account representations received to both the formal consultations and comments from the public and other stakeholders.

2.0 Background

The community of Loxley has a strong tradition of taking local decision making into its own hands. In 2005, Loxley developed a Loxley Parish Plan followed by a Village Design Statement in 2006. Both of these documents were created by groups of residents following extensive consultation and public meetings.

The Village Design Statement is a Supplementary Planning Guidance note and details the character, settlement patterns, buildings and open spaces as well as laying out Design Guidelines. The Parish Plan of 2005 set out a vision for the future development of the community and how that might be achieved. It consolidated and documented the information obtained from the Community Questionnaire of 2005 and laid out opportunities and threats to the community. It also set out a short and long-term action plan covering facilities, infrastructure, environment and development.

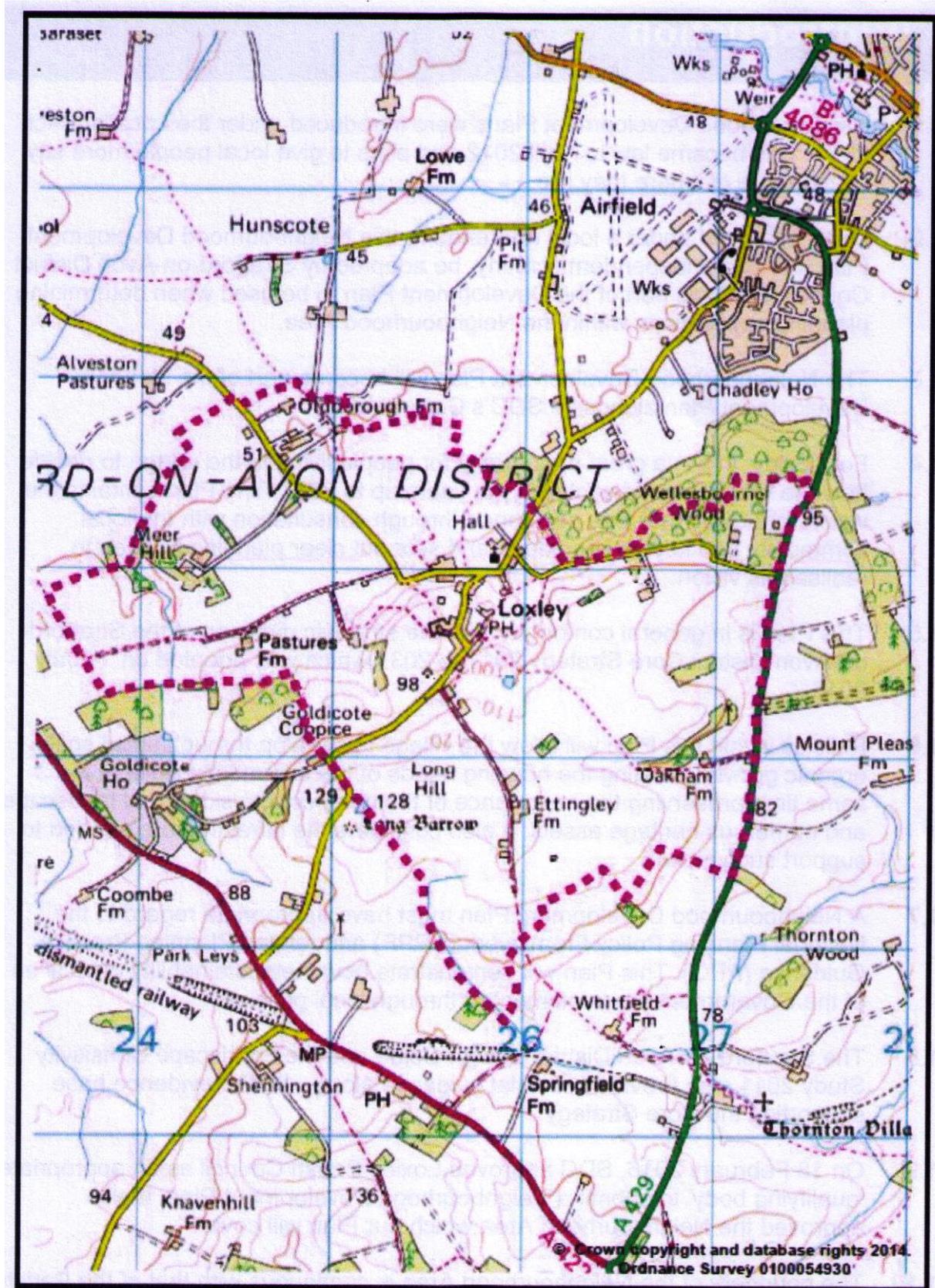
As a result of the Localism Act 2012 the decision was taken by the Parish Council to initiate the production of a community led Neighbourhood Plan. The Loxley NDP is the culmination of over three years work by the Loxley NDP Steering Group (SG), Parish Council, local residents and local organisations

This NDP builds on the guidelines and recommendations of the previous plans, adding updates and new elements based on community consultation. It is based on extensive research and influenced by robust engagement with the local community and evidence.

The NDP contains the vision for Loxley that was developed through consultation with the local community and key stakeholders, and sets out clear planning policies to realise this vision. This NDP is in conformity with the strategic direction of the Core Strategy as documented in the Basic Conditions Statement. It allows the village to develop through steady but moderate growth, meeting the housing needs of the community while at the same time preserving the importance of the special landscape area, rural landscape and numerous heritage assets. It also considers the infrastructure needed to support such growth.

On the 1st March 2016, Stratford-on-Avon District Council approved the Neighbourhood Area, which our Plan will cover. The Neighbourhood Area is the same as the Parish area of Loxley.

Map of Neighbourhood Area



3.0 Pre Plan Activities and Consultations

At the start of 2015, a steering group was set up with the intention of producing a Neighbourhood Plan for the Parish of Loxley. A letter of invitation to join the group was sent by the Chair of the Parish Council to every resident in the Parish. Once it was set up, the group was given the brief to develop a NDP for the Parish under the aegis of the Parish Council.

The SG comprised Parish Councillors and resident volunteers. Although there were some changes in participants, there were at all times typically ten to twelve members in the group. The group initially appointed three joint chairs, one of whom later took on the role of secretary. Also appointed were a project manager and in due course a treasurer. During 2017, an independent planning consultant, Neil Pearce of Avon Planning Services, was appointed to advise and guide the group in their activities. In doing this, it was agreed that he would take over the role of project manager.

Funding of £11,282 was obtained through grants from Groundworks. This funding was used to pay the consultant's fees, public meeting and consultation expenses as well as printing and publishing costs. This funding was held and administered by the Parish Council.

The SG met regularly, typically once or sometimes twice a month to work on the plan activities. Over 30 meetings were held since the start of the process and these working meetings were open to the public.

3.1 Questionnaires

The SG created a number of questionnaires and feedback forms during 2016 and 2017 to gather the views of those that live work and use the facilities in the village and Neighbourhood Area.

In 2016, a residents' questionnaire was delivered to all households in the Neighbourhood Area. The questionnaire was advertised on the village website and noticeboard and in the public meeting held on the 22nd February 2016. Some 150 questionnaires were delivered and a total of 91 (61%) completed responses received. These responses were reviewed and initial findings were shared with the public at a public meeting held on the 11th July 2016.

A copy of the questionnaire and a summary of the responses can be found in Appendix 1.

3.2 Housing & Site Assessment

Loxley is a Category 4 Local Service Village, although it only just qualifies. All of the village south of the Stratford Road is in a Special Landscape Area. There is no brownfield land and limited opportunities for infilling.

A sub-group identified potential sites within and on the periphery of the village. The sub-group developed a range of criteria upon which to assess each site. Each site was evaluated against these criteria in a matrix. An independent consultant was appointed in February 2017 and he undertook a detailed Site Assessment for each of the identified sites as well as additional sites, which he had identified as having potential. The results of his detailed review were tabulated in a revised matrix, which was compliant with planning guidelines. Reports were obtained from the Highways Authority on the access and safety of the sites.

Using the revised matrix and the reports from the Highways Authority, a list of developable sites was produced and these initial results were shared with the neighbourhood during public meetings in November/December 2017.

3.3 Public Consultation Events

Throughout the process of creating the Neighbourhood Development Plan, a number of public meetings and consultation events were held to inform the public and interested parties of progress and seek their views and opinions. These responses were taken into consideration by the SG during the preparation of the draft plan. All events were either held in the Fox Inn, Loxley, or the hall of Loxley Primary School.

Monday 22nd February 2016 – Initial Public Consultation Event

- 75 people attended
- Explanation of the purpose of an NDP and key issues by co-chair of the steering group followed by chair of Parish Council and Ward Member, Cllr. Philip Seccombe
- Practical activity to engage residents in feeding back their initial thoughts about a NDP for Loxley
 - Next steps including plans for a community questionnaire
 - Questions and discussion

Monday 11th July 2016 – Public Consultation Event 2

- 39 people attended
- Presentation of the results of the community questionnaire
 - Questions and discussion
 - Next steps

30th January 2017 – Public Consultation Event 3

- 35 people attended
- Update on the progress of the NDP
- Reminder of key points arising from questionnaire
- Call for possible sites for development
- Next steps including the appointment of a professional planning consultant

4th February 2017 - Public Consultation Event 4

- 12 people attended the drop-in session
- Opportunity to study the policies and the sites allocation process and to provide feedback

29th November 2017 and 2nd December 2017 - Public Meetings 5, 6 and 7

- 3 identical meetings: two on the 29th November attended by 25 and 16 residents and one meeting on the 2nd December attended by 14 residents
- Formal presentation on the background and scope of the draft NDP
- Presentation of the latest draft policies and maps showing all the sites that had been reviewed along with the matrix of the site assessments
- Explanation of the rationale for the recommendations in the draft NDP
- Questions and discussion
- Opportunity to provide written feedback on the draft NDP

Appendix 1 contains details of the various Open Days, presentation material, responses and analysis of responses

4.0 Pre-Submission Loxley Neighbourhood Development Plan Consultation

The official six week public consultation period on the Pre-Submission Loxley Neighbourhood Development Plan ran from Thursday 24th May 2018 to 5th July 2018.

A copy of the plan was put on the village website and hard copies of the Plan were made available to residents who wished for one. A letter explaining the consultation with a response form on the reverse was delivered to every household in the Neighbourhood Area.

Additionally, a Consultation Event was held in the school hall on 30th May 2018 to give all interested parties the opportunity to review the plan, all supporting evidence and discuss the plan with members of the Parish Council. This event was attended by approximately 40 members of the public.

Appendix 2 contains details of the consultation on the Pre-Submission NDP, including the consultation event, presentation material, responses and analysis of responses

5.0 Consultation Statement

The Pre-Submission Loxley Neighbourhood Development Plan was published in early May 2018. It was made available on the Loxley Village website www.loxleyvillage.com Hard copies were available on request and were distributed at Meetings.

Details of publicity and events undertaken in relation to Neighbourhood Development Plan creation and consultation

Method	Target Group	Event	Location	Date
Posters	All residents	Meetings, Open Days & Consultation Period	Village Notice Board & Delivered to houses	
Articles in Grapevine	All residents	Updates on progress and announcing Consultation period	Delivered to all households	
Notices & Reports on Village Website	All residents	Steering Group Meetings notices & minutes. Dates of Open Days. All Consultation documents		
Public Events	All residents	Consultation Evening	The Fox	22 February 2016
		Consultation Evening	The Fox	11 July 2016
		Consultation Evening	The Fox	30 January 2017
		Open Day	The School	04 February 2017
		Open Day	The School	29 November 2017
		Open Day	The School	02 December 2017
		Parish Annual Meeting	The School	16 May 2018
		Consultation Event	The School	30 May 2018
Questionnaire	Households	Households Questionnaire		Spring 2016
	Households	Consultation Questionnaire		May/July 2018
Steering Group Meetings	All residents	Public attendance. Minutes published on village website		As advised on Village Website
Local Press	All residents	Publicity at beginning. Notification of Formal Consultation	Stratford Herald	19 January 2016 & 24 May 2018

6.0 Conclusion

This Loxley Neighbourhood Development Plan Consultation Statement and its appendices are considered to comply with Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations.

Appendix 1 – Details of pre-plan consultations, including questionnaires, public consultation events and responses

Appendix 2 – Summary of six week consultation on Pre-Submission Loxley Neighbourhood Development Plan

Appendix 3 – Pre-Submission Loxley Neighbourhood Development Plan

All appendix material is available on the Parish Council website, www.loxleyvillage.com

Responses were also invited from the LPA, Stratford District Council, and other statutory consultees.

All feedback has been given full consideration by the Parish Council and, wherever possible, relevant and appropriate changes have been made to the Plan prior to submission to the LPA.