

Loxley NDP Steering Group Meeting Outcomes

Meeting Date: 7 November 2017

Attendees:

Jonathan Baker (Chair)
Ian Davidson (Minutes)
Justin Whitehorn
Ken Osborne
Sarah Boyle
Matthew Watson
David Brazendale
Julie Fewins
Wendy Gadd

Neil Pearce - Consultant

Members of Public in attendance:

Jerome Johnson-Gibbs
Sarah Johnson-Gibbs

1. Apologies:

Glynn Jones
Annie Ashworth
Peter Morris

2. Declarations of Interest

See attached schedule

3. Minutes of Previous Meeting

Approved

4. Matters Arising

Jonathan Baker welcomed Wendy Gadd who has accepted the role as Treasurer; he also confirmed that Neil Pearce has agreed to take on the role of project manager. It was confirmed that Jane Sloan has resigned as a member of the Steering Group. The minutes of the July meeting need to be sent to the Parish Council for inclusion onto the web site - Action ID

5. Treasurer's Report

Wendy Gadd presented a summary of expenditure to date along with details of the grants that have been received. WG reported that Peter Coote has not passed any of his files to her and that we need these in order to complete the end of period return that is due to be completed - Action JB to contact PC. A new claim needs to be submitted for the period to the end of March 2018 at which point a new financing regime will be put in place; details of the latter are not available at this time. It was agreed that a budget needs to be agreed - Action JB/WG/PM

6. Highways' Report

The report from Highways was not been received in time for the meeting; it has subsequently been received and passed to NP for inclusion in the "potential sites" matrix that he is preparing. Prior to the public meetings at the end of the month the site sub-group will meet to discuss - Action JW/JB

7. Follow up to Review of the NDP Policies

Discussion took place regarding the draft of the policies and the conclusions of various questions to NP that have been raised by the policy sub-group. All the points were agreed and NP is to complete a further draft for review.

8. Plans for Community Consultation 29 November and 2nd December

The following timetable was agreed:

- 29th November 6.00pm and 7.30pm
- 2nd December 10:30am

All these sessions to be held at the school.

It was agreed that emphasis needs to be placed on the fact that these sessions are designed to raise awareness of the process that has been adopted by the sub-group and explain how decisions have been made.

It is also important that the community understands that this is an informal consultation as opposed to the formal consultation process that will be made at a later date.

Points of presentation are as follows:

- BUAB
- Sites Matrix - show the thought process as to how the final proposed sites have been arrived at
- Policies - bullet point summary only at this stage.

Actions:

- Prepare Powerpoint presentation - NP
- Prepare feedback form - JF
- Prepare and circulate flyer - JB/AA

9. Publicity

See 8 above

10. Review of Project Plan

NP reported that we are a little behind plan at the moment; the revised target is to have the plan ready to go to the Parish Council and submission by them to SDC by the end of January.

11. Dates of Future Meetings

- 9th January
- 6th February
- 6th March

12. Any Other Business

None

JB thanked the members of the public for their attendance and asked if they had any questions. They replied that they had found the meeting interesting but had no specific questions.

Declaration of Interest of Attendees at Meeting

Name	Address	Site
J Baker	1 Goldicote Road, Loxley, CV35 9LA	K
P Morris	Lane End, Manor Lane, CV35 9JX	H2 and I
I Davidson	16 Oldborough Drive, Loxley, CV35 9HQ	None
K Osborne	Oakwood lodge, 2 Loxley Fields	M
A Ashworth	Hill Cottage, Loxley CV35 9JT	K
J Whitehorn	Oldborough Barn, Stratford Road, CV35 9JW	None
D Brazendale	Holly House, Loxley, CV25 9LA	None
M Watson	Loxley School	None
S Boyle	Bank View, Goldicote Road, CV35 9LA	M and K
W Gadd	1 Loxley Fields, Loxley CV35 9QH	None

The table above is intended to show the addresses of the attendees at the meeting along with details of the sites that their house is adjacent to and also any site that they have a personal interest in.