

# Loxley Parish Council

## **Minutes of the Meeting held at Loxley School on 24<sup>th</sup> October 2017 at 19:30**

Present: Glynn Jones, Chair (GJ), Justin Whitehorn (JW), Maria Garcia (MG), Ken Osborne (KO), Clerk: Samantha Thomas (ST),

In Attendance: Penny O'Donnell, District Councillor & Richard Parsons (Public)

Apologies: Peter Gregory-Hood (PGH) & Dan Bake (DB)

### **1. Record of members present**

As shown above.

### **2. To receive apologies and approve reasons for absence**

Apologies were received and approved from P Gregory-Hood and Dan Bake.

### **3. Declaration of interests in any item in the agenda**

No interests declared.

### **4. To approve the minutes of the Parish Council meeting held on 04-09-17**

The minutes of the meeting held on 4<sup>th</sup> September 2017 were read and approved as a correct record and will be posted on the website.

### **5. To receive any representations from the public**

Richard Parsons was present and asked to discuss local flooding, it was agreed this would be discussed under planning, agenda item number 8.

### **6. Matters arising from minutes of the last meeting not covered in the agenda**

None.

### **7. Clerks Report**

The Clerk provided a brief update of financial matters.

#### **a. Finance**

- £22,581.51 in main account on latest statement
- £6,318.65 in second account
- £1,023.00 unrepresented cheques
- Current holdings = £27877.16

#### **b. Receipts**

- £0.26 bank interest - August
- £0.29 bank interest – September
- SDC Precept - £3,465.00 - September

**c. Payments approved since last meeting 04.09.17**

- Grant Thornton £120.00, incl £20 vat

**d. Cheques for approval at tonight's meeting (24.10.17)**

- Avon Planning Services - £486, (incl £81 vat)
- Warwickshire County Council - £105.00, (zero vat)
- Thomas Fox - £192, (incl £32 vat)
- Warwickshire County Council - £240.00 (incl £40 vat )

All cheques were signed and countersigned and passed to the Clerk to post.

ST has agreed to take over future updates of the LPC website from GJ, they will meet in the coming weeks for a handover to take place. **GJ / ST to action.**

## **8. Planning / Loxley NDP**

### **a) Planning**

Planning permission for Home Farm, Main Road, Loxley - 17/02317/FUL was refused by LPC – this application is still pending a decision from SDC.

GJ noted that the developer for the land adjacent to Box Tree Cottage has written to the NDP outlining they are working on proposals for the site and wished to make representation at the next scheduled NDP meeting on the 3<sup>rd</sup> October , the NDP said no representation can be made to them it must be made to the Parish Council. No action required.

The proposed design changes for the houses on Goldicote Road were supported and the revised designs approved.

Richard Parsons discussed raised the issue of local flooding. GJ noted that this was one of the reasons LPC supported the development on Goldicote Road because it provided an opportunity to address longstanding flooding problems affecting the village. RP asked what the developers proposed doing. GJ stated that he would re-approach the developer with a view to confirming their proposed approach and report at the next meeting.

**Action: ST to contact the developer with a view to clarifying their proposed approach to addressing longstanding flooding in the area, following on from earlier discussions with the PC at the preliminary application stage and also the start date/timeline for the development.**

### **b) NDP update**

The NDP is aiming to hold a steering group meeting early December to discuss the proposed sites from the consultant, however they are still awaiting the highways information. In addition, the Group are proposing four community meetings, two of which will be drop in sessions and two of which will be held at

the school where discussion can take place looking at maps and proposed sites and can cater for larger group discussions.

GJ asked how far LPC wanted to get involved given that ultimately the PC would need to adopt any approved plan, noting there were three different options:

1. To remain completely at arms length, given existing involvement of Councillors,
2. To ask to review and comment on key outputs;
3. To find out how other PCs are involving themselves in the process.

A discussion followed. PO suggested LPC may wish to discuss further with Ettington Parish should Councillors feel sufficiently strongly.

GJ reports that Peter Coote has resigned from the NDP group and Wendy Gadd has taken his project management role. Wendy is keen to gain an update on all financial matters relating to the NDP. **Action: JW states he has a spreadsheet and will email this to ST, GJ and Wendy Gadd.**

## 9. Playing Field & Equipment

MG said that the bench and dog bin have both been decided upon, she has had two quotes for the installation work: one from Thomas Fox Landscaping and one from Broom Joinery, however she wishes to ask Broom joinery for clarification over their quote before making any decisions. **Action MG to speak with Broom Joinery and also to email confirmation to all in regards to Bench and Dog Bin costs, with a view to then procuring the best value items.**

GJ has sourced a supplier for the picnic table and the costings for this item. DB also has a potential supplier. **Action: DB to confirm costings for alternative supplier.**

Wildflower meadow was discussed by GJ and the community planting scheme. Peter Morris sent a letter stating that a trust and a committee should have been set up in 1953 when the land was originally gifted. GJ and ST will be meeting to discuss the setting up of a charitable trust for the land. The meeting was unanimously in favour of the LPC facilitating the trust. GJ says the current Environment group could potentially form the committee for the trust and it may be possible for that group could apply for funds/grants that the LPC would be ineligible for. **Action: ST and GJ to progress plan for establishing a trust and working committee in line with the deed of covenant which gifted the land to the PC in 1953.**

KO was concerned given that he thought the land had been gifted to the village, a concern shared by some other councillors. GJ responded that this was not the case as the deed could only be agreed with a legal entity.

## 10. Traffic Issues

KO has had two calls from parishioners, the first call was in reference to the amount of tractors going through the village, KO reports that the signage still needs to be addressed by WCC. GJ points out that there is lots of exemptions for agricultural

vehicles and asked that KO check the position with the local PCSO. Action: **KO to contact the PCSO and report at the next meeting.**

The second call received by KO was about the signage advertising new homes and how it detracts driver's attention from the road. KO has spoken to Highways and they have informed they were aware but not in a position to address.

KO reports no update on safer routes to school.

## 11. Environment

The community walk planned for the 16.09.17 was cancelled but will be re scheduled.

MG advises the group that there is currently no Lengthsman in post, ST says she thinks the post has been advertised. Action: **MG to speak to Lynda Scrivens (Wellesbourne Parish Clerk) to check the status of this.**

MG states that the Kissing gate has been delivered to PGH on the 26.09.17 – just now awaiting the appointment of a new Lengthsman.

The stiles on PGH's land need addressing and as PGH is absent from the meeting it is agreed that this will be an agenda item for December.

GJ informs the group that Western Power will be replacing a pole on Loxley playing field, connecting a new underground connection and repositioning the metal stay wires.

Broadband was discussed by Penny O'Donnell and an information sheet was passed to the clerk for Distribution amongst the parishioners, it is agreed that GJ will make this available on the website and village noticeboard. Penny has asked for parishioners views on this topic and for them to be passed onto her. Action: **GJ/ST to forward any views.**

KO asks if anyone has had a problem with the horses that had been tethered near the roundabouts in Wellesbourne. Although no one else had, he has encountered a situation where by he had to swerve to avoid one of the horses due to it probably not being tethered enough.

## 12. Review of progress on the Council's key priorities for the year 2017/18

- Footpaths – awaiting progress - ongoing
- Play Park facilities – awaiting quotes - ongoing
- Community walk – to be re arranged
- Coffee morning – to be arranged, Action: **DB to contact Matthew** – Ongoing
- Traffic Calming – remains on backburner for now.
- Adult Gym Equipment – Action: **MG to follow up with potential supplier who has identified potential funding sources** – Ongoing

## 13. Review of actions from the previous meeting

ST contacted Persimmon homes and spoke to them and briefly explained that LPC were looking at the possibility of some form of compensation from Persimmon homes

for disruption associated with roadworks on the A429, she was given a lady's name and email address and sent this onto DB and GJ via email in September. Persimmon homes did say they thought this would not be something they would do due to LPC having to provide evidence. **Action: GJ agreed DB to follow this up if it is still a viable line of enquiry.**

GJ spoke to Marie Osbourne at Loxley School and the Thomas Fox issue has now been resolved in that it has been established there is no cross payments being made.

SDC are looking to send out electronic planning applications in future, with no paper copies, it was discussed and agreed that LPC would still require a paper copy if this is possible. ST has made contact with Diane Keene from SDC and is awaiting information. **Action: ST to chase.**

ST has contacted SDC with reference to the BUAB that was submitted but no response to date from SDC. **Action: ST to chase.**

No update has been provided in reference to the concerns of LPC regarding the Draft Vision and Strategy statement raised at the meeting in September. **Action: JW to follow up with the NDP group at their next meeting.**

At the meeting in September MG discussed a letter that all residents should have received about piped gas to the village and wondered if it could be put forward as a village application, **Action: MG will speak to the company who sent the letter to gain a better understanding of the offer.**

Richard Parsons has distributed sandbags.

#### **14. Correspondence**

The LCR magazine was circulated and passed back to ST for filing.

DB had a call from a farmer who could not access the playing field as he had no key for the gate, can there be a key log and copies of the key made so a key can be located at all times? At present only one key is held and this is kept at the school and therefore not available in school holidays. **Action: DB to follow up.**

Concern was raised over the Aon insurance as they are pulling out of the local council insurance market. GJ stated that this was only on renewal of the policy and that LPC were covered but would check and confirm. **Action:GJ to check position.**

#### **15. Any other business**

ST to ensure Penny O'Donnell and Izzy Seccombe (District Councillor's) are included on the email distribution list for the LPC Meeting agendas.

#### **16. Date of Next Meeting**

Meeting date moved from 4<sup>th</sup> December to 11<sup>th</sup> December. ST to amend LPC website and to inform Loxley School.

The meeting closed at 8.55pm.