

Loxley NDP Meeting 17 January 2017 - Outcomes

1. Attendees:

Ian Davidson - Chairman and minutes
Glynn Jones
David Brazendale
Julie Fewins
Justin Whitehorn
Jonathan Baker
Matthew Watson

2. Apologies:

Peter Coote
Jane Sloan
Peter Morris
Sarah Boyle
Ken Osborne
Annie Ashworth

3. Declaration of Interest None

4. Minutes of previous meeting Approved

5. Matters arising: None

6. Update from Policies sub-committee JB advised that version 6 are now available a summary of which will be presented to the public meeting on the 30th January.

7. Update from Site Allocations sub-committee JW confirmed his presentation for the 30th meeting. GJ suggested that we use the published definition of call for sites and it was agreed that JW will amend this. The same terminology is to be used in the Feedback form.

8. Public Meeting and Drop-In session ID presented the proposed agenda for the meeting. This was approved, putting Next Steps as the last item. ID and GJ are to present the Introduction and Next Steps together. It was agreed that handouts would be given out just prior to each session. At the end of the Policy presentation people will be given the chance to provide feedback and ask questions which can be done anonymously if desired. The same process will be followed after the Site Allocation session. Discussion took place regarding the Feedback form and it was decided to keep it as simple as possible and only allow yes or no responses. The Call for Sites wording will be the same as that used by JW in the site allocation presentation.

Details and time of the drop-in session were agreed and are as follows:

10:30 to 12:00	AA and GJ
12:00 to 13:00	JW and KO
13:00 to 14:00	DB and JB
14:00 to 15:00	JF and SB

PC and DB will collect all comments and feedback from the public meeting and drop-in session and prepare a report.

9. Stakeholder Consultation

KO and AA were not available to comment but it is understood that they are preparing a list.

10. Consultant Appointment

ID and AA are in the process of interviewing consultants; two candidates have been shortlisted - APS and EPD. Neil Pearce from APS has already been interviewed and there is a meeting schedule for the 20th with Amanda Stobbs.

11. Project Plan/Budget/Funding

The latest claim for funds has been submitted and approved

12. Publicity

Reminder flyer was distributed for circulation.
AA has organised a banner advertising the public meeting.

13. Next Meeting

Scheduled for the 14th February at 7pm in the school
Jonathan Baker to Chair

14. AOB

None