

LOXLEY PARISH COUNCIL

Minutes of the Meeting Held at Loxley School on 9th December 2016 at 19:30

1. Record of members present

Present: G Jones (GJ) (Chairman), K Osborne (KO) (Vice-Chairman), P Gregory-Hood (PGH), D Sutherland (DS), M Garcia (MG), J Whitehorn (JW)

2. To receive apologies and approve reasons for absence

Izzi Seccombe sent her apologies.

The Chair welcomed everyone to the meeting. He informed Councillors that following a positive interview with JW and MG, excellent references and previous experience of the role on behalf of other PCs, the vacancy for the Clerk had been offered. This offer had been verbally accepted following a handover from the existing Clerk (whose last day in the role was on the 4th December 2016), and further confirmed in an email as recent as the 8th December. However, this morning the Chair had received further correspondence in which the applicant requested more time to consider the appointment further due to difficult personal circumstances, but would confirm her position in the New Year.

Councillors unanimously agreed that should the applicant confirm she is willing to take up the post in the New Year they were happy for this to proceed. If not, Councillors would then interview the second of three candidates considered.

3. Declaration of interests in any item on the agenda

Councillors were reminded that they are required to disclose an interest in any item on the agenda. No interest was expressed.

4. To approve the minutes of the Parish Council meetings held on 18th October 2016

The minutes of the previous meeting were read and approved as a correct record.

5. To receive any questions or representations from the public

No members of the public were present at the meeting.

6. Matters arising from the minutes of the last meeting not covered in the agenda.

None were raised.

7. Clerk's report

Finance

KO informed the meeting that the previous Clerk retained the Council cheque book, but KO would speak to the former Clerk to retrieve the outstanding cheques so that they could be signed and paid.

Initials _____ G Jones (Chairman)

Budget

JW would check on the process, as a new budget would need to be agreed for 2017 at the next meeting in January.

8. Standing orders

KO raised whether the Council should make all the informal working groups formal sub-committees. GJ asked what the costs and benefits of such an action would be. Following a brief discussion it was decided to retain the status quo.

9. Planning

Planning Applications

A new planning application has been received for a small development of three houses on Goldicote Road. Councillors had previously discussed the application and met with the developer and it was unanimously agreed that the application be supported, subject to the conditions set out in the Sheldon Boseley supporting document.

GJ agreed to respond to the application – deadline 22nd January 2017 - but noted that he would need to get the password for the planning portal with some uncertainty around this. GJ would approach Simone and the previous Clerk to confirm the password.

Neighbourhood Development Plan

GJ noted that the date of the public meeting had been put back to the 30th January 2016, which would enable more time to plan the event. A grant application would be submitted to cover the period from April onwards. The group were also considering the appointment of a consultant.

JW provided a further update on the site appraisal.

10. Playing Field & Playground

MG reported more woodchip would be required on the Play Park and work would be required to clean up the site of weeds in Spring.

MG also noted that she had attended a meeting with Sport England, and the Council would hear back in March 2017 on the possibility of obtaining support for replacement goalposts.

11. Traffic Issues

KO and MG had met with Jo Edwards (JE) to consider traffic calming measures on the Stratford Road. She reiterated the unsuitability of flashing traffic speed signs for this location, but suggested it may be worth the Council following up experience elsewhere with a mobile camera – although noted that currently it was not possible to prosecute anyone for speeding captured on the camera, although this might be possible in due course. GJ suggested KO should get more details, including full costs of the scheme and if within our budget the Council may wish to initiate discussions with local residents to ensure they are supportive.

KO had also been in touch Wellesbourne Distribution Centre as there is currently an issue with HGVs missing signage to the Aston Martin the distribution centre and proceeding into the village. Improvements in signage had resulted.

Signed: _____ G Jones (Chairman)

JE confirmed that WCC were still working on signage for overweight vehicles and would be in touch when completed with LPC. She also confirmed that with respect to traffic issues by the Fox, there was little that could be done and this was a Police matter. It would not be possible to have yellow lines at this location.

12. Lengthsman Scheme

KO raised his concern with the hedge at Fox Cottage which was forcing him and other residents to walk into the road. He requested that the lengthsman look at this. GJ again noted that the hedge was not encroaching on the path, but if this was to be actioned then KO would first need to obtain the details of the lengthsman from the former Clerk.

13. Defibrillator

DS noted the training had taken place and the meeting had been well attended. The defibrillator was now in situ and the project had been successfully completed. GJ thanked DS for all her hard work on the project on behalf of the Council.

14. Flood protection

GJ to confirm with Dave Adams the ownership of land relating to an application for support from the Council for flood protection works.

15. Community Café

GJ confirmed the first community café in Loxley would be held on 20th December 2016. He requested that Councillors try and promote awareness amongst the community.

16. Correspondence

None received, although GJ noted there was mail to be forward to him.

17. Any other business

PGH agreed to get an update on recent developments at the airfield

GJ noted that the Environment Group had met and was planning on producing a walk booklet.

DS tendered her resignation as she would be relocating to Scotland next year. Everyone thanked DS for all her hard work and support during her time on the Council. DS noted that she would sort out the paperwork for the defibrillator and hand this over in due course.

18. Date of Next Meeting

The next meeting of the Parish Council will take place on Monday 16th January 2017 at 19:30 at Loxley School.

The meeting closed at 21:00.

Signed: _____ G Jones (Chairman)

