

Loxley NDP Meeting 3 May 2016 - Outcomes

1. Apologies: Peter Morris (PM); Jonathan Baker (JB); Annie Ashworth (AA)
2. New member: Sarah Boyle
3. Minutes of previous meeting - approved
4. Matters arising:
 - Flyers were printed and distributed; Ken Osborne (KO) reminded the meeting that we need to meet the "Grapevine" schedule if we want to take advantage of the combined distribution. The Grapevine is distributed around the 20th of the month.
5. Community Infrastructure Levy (CIL) - carried forward to next meeting - Jonathan Baker (JB)
6. Site Appraisal Forms (Pro-forma) - these have been received from Matthew Neale and circulated to the committee members. There followed some discussion regarding the process that will be followed regarding site allocation. It was agreed that this is a sensitive area and it will need to be managed. At this stage the committee has not started the process and when it does it will be done on the basis that sites are identified where they dovetail into the outcomes of the questionnaire. There will then be a process of vetting the sites to see how they meet the infrastructure, highways and planning requirements. It will be important to get the communications' strategy and the timing of community meetings coordinated. It was agreed that these subjects will form the main basis of the next meeting. Glynn Jones (GJ) and Peter Coote (PC) are going to bring some proposals to the meeting.
7. Questionnaire distribution
 - It was agreed that we will knock on doors and explain, as much as is possible, the purpose of the questionnaire;
 - Householders are to encouraged to fill the questionnaire on line;
 - Where on line completion is not an option, they will be asked if they want us to collect the forms from them or will they return to one of the designated addresses ;
 - Householders need to be made aware that the due date is the 31st May 2016!
 - The locations were divided up between committee members and the plan is to complete the distribution by the 9th May with volunteers letting Ian Davidson (ID) when they have completed their round.
8. Grant Application
 - PC advised the meeting that the application has been made and we should hear within 10 working days (18th May). The period that will be covered by this application will be 4th June to 3rd November 2016.
9. Communication Strategy - see note 6 above
10. Potential Site Allocations - see note 6 above

Date of next meeting: 7th June 2016 at 7.00 pm in the school.