

## **Loxley Neighbourhood Plan Steering Group**

Minutes of the meeting held on Tuesday 1st March 2016

### **1. Apologies**

Apologies had been forwarded from Glynn Jones; Will Morgan-Harrold, Jane Sloan and David Brazendale.

### **2. Approval of minutes of the meeting held on 9th February 2016**

The minutes were approved as correct.

### **3. Matters arising from the minutes**

- i. It was agreed to send a thank you card to Richard and Susannah at The Fox for hosting the public meeting. Jonathan to action.
- ii. The meeting thanked Annie for writing to the Wellesbourne NDP Group offering this Group's support regarding the threat to Wellesbourne Airfield. The appreciative reply has been circulated.

### **4. Update on the designation of Loxley Parish**

- i. Matthew Neal from SDC has emailed to say that a letter confirming Loxley Parish's designation as a neighbourhood plan area has been sent the Clerk to the Parish

### **5. Follow-up to the Public Meeting held on the 22nd February 2016, including:**

#### ***(a) Comments on the arrangements and conduct of the meeting for future reference***

- i. The meeting expressed its delight with the turnout which was much higher than expected. Although the space in The Fox was not ideal for such a large meeting the venue created a social atmosphere which worked well. The meeting felt the planned programme for the evening had kept the meeting moving and had facilitated an excellent quantity and range of responses.

#### ***(b) General comments arising from the Report on the Meeting***

- i. The meeting discussed at some length the main findings conveyed by the report. The major issues flagged up by the public meeting included: the threat to Loxley's rural nature from the encroaching development from both Stratford and Wellesbourne; the concern that Loxley could become overdeveloped; the wish that any future development in Loxley should be small in scale and in keeping with the village's linear layout; the need for more affordable housing to bring families into the village; serious concerns about the increasing volume of traffic through Loxley; the inadequacy of current traffic calming measures; inadequate and dangerous parking; guaranteeing the future of the village school and other village amenities; and, improvements to public transport. The meeting recognised that there were also divided opinions on some matters (eg. street lighting).

#### ***(c) Setting up a system for communicating with the email contacts***

- i. Annie volunteered to set up a mailing or 'melting' system for the email contacts given at the public meeting. New contacts to be added when possible. The aim will be to have every household in the Parish listed as a contact.
- ii. Jonathan to forward Annie an amended version of the report on the public meeting for sending out to all the contacts.
- iii. Glynn to be asked to put a copy of the full 'Report on the Public Meeting' on the Parish website.

***(d) Following up the offers of help and support***

i. There were 7 offers of help. Members of the Group volunteered to approach them individually to find out their levels of interest (Peter M, Ken, Jonathan and Matthew). The Group agreed to invite them to the next meeting if appropriate.

***(e) Publicising the outcomes of the public meeting (Grapevine, local press etc?)***

- i. Jonathan volunteered to write a brief piece for the April edition of The Grapevine
- ii. Annie volunteered to write a press release for the Stratford Herald.
- iii. Both items to include mention of the designation approval.

**6. Key issues for a residents' survey**

- i. The meeting agreed that the survey should focus on seeking further clarification and verification of the findings of the public meeting as well as the housing needs survey conducted in 2014 which is still valid.
- ii. It was agreed the survey would be carried out online as well as on paper for those unable to access it online.

**7. Volunteers to form a small working group to develop a questionnaire**

- i. Glynn has offered to lead the group. Julie and Peter M offered to support Glynn with the construction of the survey. Other volunteers will be welcome.
- ii. The group to meet as soon as possible and to bring its initial thoughts and ideas to the next Steering Group meeting in April.
- iii. All members to be involved in implementing the survey and further volunteers will be needed to collate the results.

**8. Action Plan - next steps including grant application**

- i. Agreed to apply for the funding grant after 5th April when the amount is being raised from £8K to £9K.
- ii. The analysis of existing information is in progress. Peter M and Ian to report back to the next meeting.
- iii. The meeting between Peter, Ian, Jonathan and Glynn with Matthew Neal from SDC has been arranged for Tuesday 15th March at 7.30 pm. Venue to be agreed.
- iv. JB volunteered to make contact with Long Compton NDP Group in order to invite a representative to share the Group's experiences.

**9. Date, time, venue and chair of the next meeting**

Tuesday 12th April 2016 at 7.00 pm at the school.

**10. Any other business**

- i. Ken requested that he is forwarded any documentation, past and present, for safe-keeping in order for it to be available as evidence for the NDP when needed.
- ii. Ken reported that SDC have sent a 30 page letter to the Parish Council regarding the weight restrictions on the roads both in and leading to Loxley. SDC has admitted that it is responsible for placing wrong signage. The PC is awaiting a further response from SDC regarding further action.
- iii. Ken reported that the white lines on the main road through Loxley are being repainted.
- iv. Ken reported that the new flashing speed warning sign on Goldicote Road will be switched on either on the 10th or 12th March.

v. Jonathan reported that the campaign organisation resisting the development of Wellesbourne Airfield, Wellesbourne Matters' had its AGM at 7.00 pm on Wednesday 23rd March.

vi. Jonathan forwarded a request from the Clerk to the Parish that future meetings, if possible, should be held in private homes to save the cost of hiring the school. Following discussion the meeting agreed that it would prefer to use the school. Reasons raised were: the meetings are open to the public and should be in a public space; with the group now being 11 and possibly likely to grow few people had a room large enough to accommodate that number; that the PC would soon be in receipt of a grant which would more than cover the cost of the school hire.

The meeting closed at 8.15 pm.